



## Community Solar Outreach Internship

### Unpaid Internship

Solar Oregon is a nonprofit organization that provides outreach and education on solar technology and its applications, methods for improving energy efficiency, and ideas for building a carbon-neutral future. We serve as a connector and source of information for Oregon's solar community.

The Intern will focus will work closely with Solar Oregon's team and the lead project team at Portland Bureau of Planning and Sustainability on **Solar Forward** a Community solar project which represents a new addition to Portland's tools for transforming the local market for solar energy. Community solar is intended to make participation in the installation of photovoltaic (PV) systems available and accessible to a wider, more diverse audience of Portlanders, including renters, homeowners with shaded properties, and those wanting to fund PV in smaller increments than a typical residential system.

The City of Portland has been awarded grant funds from the Oregon Community Foundation's Penstemon Fund in the amount of \$100,000. These funds will enable the installation of a solar electric system on Portland Parks & Recreation's Southwest Community Center, providing an opportunity for a wider range of Portlanders to engage in the expansion of clean local energy production.

### Job Description

- Work closely with program partners to reach out to SW Portland community to help broaden the impact of Solar Forward
- Contribute to the deployment of program marketing and outreach campaigns
- Support volunteer training and coordination efforts
- Event management duties including set up and break down, coordination with the site host, welcoming guests and collecting donations
- Assisting Solar Oregon and other project partners at other community events as needed

### Desired Skills

- Experience with marketing and social media
- Strong Internet navigation skills
- Microsoft Office Suite proficiency
- Experience in event coordination



### **Qualities Needed**

- Organized and detail oriented
- Enjoys working with volunteers
- Friendly and professional demeanor
- Passion for solar energy

### **Requirements**

- 15-20 hours per week
- Available some nights and weekends
- **Commitment of 4 months required**

### **Compensation**

- Training in solar technology, policy and financials provided
- College credits can be arranged
- Opportunity to work in an established non-profit in the renewable energy field

**Submit resume *and* cover letter to [info@solaroregon.org](mailto:info@solaroregon.org) by June 21, 2013. Interviews will be scheduled for the week of the 24<sup>th</sup>.**

*No phone calls please*